

TENURE UNIT STANDARD ROUTING SHEET

Tenure and Promotion Policy). Each year, the Faculty Review Portfolio will contain the most current reporting period achievements followed by prior years achievements for each of the performance categories. The portfolio is to be a progressive collection of faculty achievements over the course of time at the Associate Professor rank while at Sam Houston State University.

Periodic Comprehensive Performance Evaluation of Tenured Faculty Post-Tenure Review

Academic Policy Statement: This department policy is subject to the guidelines, statements, and procedures outlined in the most current version of the Sam Houston State University Academic Policy Statement 980204.

Each tenured faculty member will be given a comprehensive performance evaluation every fifth year after receiving tenure, a promotion, returning to a faculty position following an administrative assignment, or after a previous comprehensive performance evaluation.

A candidate is reviewed on performance in teaching, scholarly and creative activities, and service. Professionalism of the candidate is evaluated within each of the reviewed performance categories. The Performance Review Portfolio will consolidate all performance categories and supporting documents into one electronic file and be uploaded into the university designated reporting portal (refer to Faculty Review Portfolio Content and Guidelines in department Faculty Reappointment, Tenure and Promotion Policy).

The guidelines for each category of performance, listed below, are minimum criteria for acceptable attainment levels by the faculty. Failure to meet the terms and conditions of the minimum performance standards will prompt a comprehensive performance evaluation as prescribed in Academic Policy Statement 980204.

Teaching: Each candidate must

